

PRIME CONSTRAINT – BUILD CAPACITY

PROJECT 1 – INCREASE LOCAL PROGRAM CAPACITY

- Provide career and guidance counseling for adult learners
(*Shelley Reed and Edie Miles*)
- Identify Equipped for the Future (EFF) within existing best practices in order to:
 - increase awareness of the intersection of EFF and best practices
 - facilitate best practices through use of EFF tools
- Develop a compare/contrast tool for viewing standard systems
- Develop a database of standards systems
- Design staff development to assist practitioners' use of this information
- Integrate standards to:
 - develop field awareness of various standards systems and their applications to improve programming(*Mary Schneckenburger and Bonnie Fortini*)
- Develop guidelines for services to special ed young adults
(*Joan Tremberth and Rob Wood*)
- Identify a core set of services to be delivered by all adult ed programs and develop training
(*Patrick O'Regan and Becky Dyer*)

PROJECT 2 – EXPAND LITERACY SERVICES

- Create a menu of additional literacy services and some guidance on how to implement them. (*Patrick O'Regan and Becky Dyer*)
- Develop best practices/guidelines for student focus groups to identify and address barriers and recruitment (*Carol Wynne & workgroup*)

PROJECT 3 – EXPAND DELIVERY SYSTEMS

- Develop statewide plan for integrating technology in adult education programs
- Use current technology to allow more adults to participate in learning opportunities
- Make training in current and emerging technologies available to adult learners
- Develop adult education programming for statewide dissemination over television
- Make use of new digital public TV and ATM systems
- Develop a activity to insure we are current with changing technology
(*Patte Bowman, Sandy Mawford, Deb Bomaster, Mary DuRoss*)

PROJECT 4 - DEFERRED

PROJECT 5 –CUSTOMIZE WORKPLACE TRAINING

- Offer customized adult education training at worksites
(*Betty Gundersdorf and workgroup*)

PROJECT 6 –DEFERRED

PROJECT 7 – DEVELOP POST-SECONDARY TRANSITION SERVICES

- Create Memoranda of Understanding (MOU) with post-secondary institutions
- Create college transition programming delivered locally by adult education
- Share best practices of college transition models
- Develop articulation agreements with colleges and universities
- Coordinate Maine Adult Education with the statewide community college system
(*Larinda Meade and Anne Niemiec and workgroup*)

PROJECT 8 – BUILDING PARTNERSHIPS

- Strengthen and support regional collaboration
- Support and promote effective communication between the Maine Adult Education Association (MAEA) Center for Adult Learning and Literacy (CALL), and Department of Education (DOE).
- As a part of the Memoranda of Understanding (MOU), develop specific activities that help provide high quality services to customers through defining our working relationships
- Collaboratively explore new opportunities for working together
- Develop clear, effective formal (MOU) relationships with:
 - Department of Human Services
 - Department of Labor
 - Department of Corrections
 - University System
 - Technical College System
 - Maine Centers for Women, Work, and Community
 - Maine Public Broadcasting(*Marcia Cook, Trish Ohler, Ellis King, Mary DuRoss*)

PROJECT 9 – SYSTEMS DEVELOPMENT

- Marketing and promotion
- Data collection and information collection
(*Anne Kemper and Andy McMahan*)

PROJECT 10 – DEVELOP STAFF

- Provide staff development in leadership an instruction in order to implement and support best practices for quality adult education program
(*Evelyn Beaulieu and Gail Dyer*)